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**DEPARTMENT OF HOMELAND SECURITY  
AND EMERGENCY MANAGEMENT**

**Request for Information Under the Community Right-to-Know Laws**

The Emergency Planning & Community Right-to-Know Act (EPCRA), also known as Title III of the Superfund Amendments and Reauthorization Act (SARA), was signed into law on October 17, 1986 by Congress as national legislation on community safety. This law is designed to help local communities protect public health, safety, and the environment from chemical hazards.

The public has a right to know the chemical/hazardous materials information disclosed to the New Mexico Department of Homeland Security and Emergency Management under the provisions of Title III of the Superfund Amendment and Reauthorization Act (SARA) of 1986 and the New Mexico Hazardous Chemicals Information Act, NMSA 1978 Sections 74-4E-1 through -9 (2021).

To request information, please complete the attached [Information Request Form](#), and submit it to the following address or by email to [DHSEM.LocalPrepared@state.nm.us](mailto:DHSEM.LocalPrepared@state.nm.us) .

The New Mexico Department of Homeland Security and Emergency Management

U.S. Postal Service

P.O. Box 27111

Santa Fe, NM 87502

Other delivery method

13 Bataan Blvd.

Santa Fe, NM 87508

Please note the following conditions when requesting information:

1. A separate request form is required for each facility.
2. Photo Identification is required before any information will be released.
3. Information indicating locations of hazardous materials storage/handling will not be released.
4. Information that is protected under the Privacy Act will not be released.
5. Information that has been designated by the facility as a trade secret, requires additional time and procedures. The Hazardous Materials Program will advise you of these additional procedures.
6. If the information requested is not available, you will be notified in writing.

*For additional information, please call 505-415-2983*

*October 2021*



## Request for Information Under the Community Right-to-Know Laws Information Request Form

### Location of Facility

Business Address	
Business Name	

### Information Requested

Hazardous Materials	Spill/Release History	Underground Tank
Fire Code	Enforcement History	Aboveground Tank

### Purpose of Request (Include how will the information be used)

### Requester Information

Name	
Business/Affiliation (if any)	
Street Address or PO Box	
Address (city, state, zip code)	
Email	
<i>By signing below, I agree that all information here is true and correct. I will not use the information provided for any purpose other than that noted above.</i>	
Signature	

### For Official Use Only

#### Photo Identification

	Number	State Issued	Name of Issuer	Date Issued
Driver's License				
Agency/Company Issued				
Other Government Issued				
Other Identification				

#### Approval/Denial

DHSEM Staff Name and Date	
Approval/Denial	
Justification	
Date of response to Requester	