

**POLICY OF
AUTHORIZED FIRE FUND EXPENDITURES
NEW MEXICO STATE FIRE MARSHAL DIVISION
FIRE SERVICE SUPPORT BUREAU**

POLICY

It shall be the policy of the New Mexico State Fire Marshal Division to establish guidelines for all certified Fire Departments and County Fire Districts, to provide direction in expenditure of their respective fire fund distribution. The following policy is to guide the fire department/district as to the requirements for expending its fire protection funds. It shall also be known that this policy is in no way intended to direct any fire department/district in expending other funds which may be available to the fire department district, such as county ¼ cent, excise taxes, grants, or other government supplements not relating to the Fire Protection Fund.

NFPA & Other Nationally Accepted Standards

The Fire Department/District is responsible for making purchases of apparatus, equipment, appliances, and supplies etc, which are directly in relation to the performance of its emergency services. All fire equipment, apparatus, equipment, etc. Shall comply with the latest edition of NFPA which governs the standard of the particular item (1) which is being procured.

PURCHASE OF EXERCISE EQUIPMENT

Fire Departments/Districts may purchase exercise and fitness equipment for their respective department **Provided that the fire department follows the provisions of NFPA 1500 Standard on Fire Department Occupational Safety and Health Program.** Prior to expending fire funds on exercise equipment or any programs or medical evaluations outlined in NFPA 1500. The fire department shall submit a written request to the State Fire Marshal Division, and receive written approval prior to expending any funds.

PURCHASE OF CONSUMABLES

Fire departments may purchase meals for members with State Fire Funds, provided the following guidelines are followed.

1. For any major incident (structure fires, wildland fires, etc) last more than 4 hours of time on scene.
2. For any training, which is physically exerting in nature (structural fire training, wildland, rescue, etc) lasting 4 hours or More. **Classroom Trainings do not qualify for this provision.**
3. To provide rehab supplies on fire apparatus, such as water, sports drinks, MREs, trail mixes, etc.
4. State fire funds may not be used on local fundraisers, or to attend fund raising events.

PURCHASE OF OTHER EQUIPMENT AND SUPPLIES

Fire Departments/Districts may purchase without prior approval by the State Fire Marshal, but are not limited to the following equipment, as long as a valid need is present,

1. Bunker gear and Personal Protective Equipment
2. Hand tools (Axes, Pike Poles, etc)
3. Fire Hose (Handlines and Supply Lines)
4. Nozzles
5. Chain and K-12 Saws
6. Generators
7. Portable Lighting
8. Salvage Covers
9. Radio Communications Equipment (handheld and mobile Radios, repeaters, antennas, etc.)
10. Office Supplies
11. Internet Service (for NFIRS reporting, and Training)
12. Computers
13. Televisions, DVD, LCD Projectors, Screens, etc.
14. Training Manuals (Essentials of Firefighting, Fire Chief's Handbook, etc)
15. First Aid Supplies for apparatus
16. Extrication Equipment
17. Thermal Imaging Cameras
18. Self Contained Breathing Apparatus
19. SCBA Compressors and Cascade Systems
20. On-Site Water Storage Systems (tanks)
21. Security Equipment for Stations (Cameras, Burglar Alarms, Etc.)
22. Washers and Driers for Bunker Gear
23. Uniforms (i.e. Station uniforms, Pants, Shirts, T-Shirts, etc)
24. Fire Station furnishings, appliances, etc.

PURCHASE OF EMS EQUIPMENT, TRAINING, AND SUPPLIES

All equipment, training and supplies necessary to perform the services which the fire department is capable of and licensed to provide. **Ensuring that the department has first met their structural protection requirements set forth by this office.**

If a particular item is not listed which a fire department/district wishes to purchase, you are urged to contact the Fire Service Support Bureau with any questions.

USE OF THE FUND ON RECURRING OPERATIONAL EXPENSES

Fire Protection Funds are allowed to be utilized on recurring monthly and annual operating expenses. These Expenditures include.

1. Automotive Fire Apparatus and Liability Insurance
2. Life Insurance
3. Monthly Electricity Bills for Fire Stations
4. Monthly Gas or LPG Bills for Stations
5. Monthly Telephone & Internet Bills (leasing of telephone equipment is not allowed)
6. Monthly Cellular Telephone Bills (Limit 2 phones per fire department)
7. Cost Shared Fees for Dispatch services, which are pro-rated equally between all fire departments /districts serviced by the communications center.

Unauthorized Expenditures of Fire Protection Funds (FPF):

Funds may not be used to purchase - trophies, plaques, awards, parade axes, or to pay on monthly cable or satellite T.V. . items or similar expenditures found as not allowed will be required to be reimbursed.

If you are unsure of an item being allowed to purchase with fire protection funds, please reach out to your Fire Service Support Coordinator for guidance.