

## FY2020NSGP Sub-Applicant Eligibility Information FAQ Sheet

Nonprofit Organizations must apply for FY 2020 NSGP through their State Administrative Agency  
Nonprofit Organizations **may not** apply directly to DHS/FEMA for FY 2020 NSGP funds

### Must Have

- DUNS Number, but are **not required** to be registered in SAM  
*Visit Dun & Bradstreet website or call 1-866-705-5711 to register or search for your organization*
- Proof of Non-Profit Status, IRS 501 (C) 3

### Need to Include

Applicants will be prompted to submit all of the information contained in the following forms which must be included in the submission. Applicants should review these forms before applying to ensure they have all the information required:

#### REQUIRED:

- Standard Form (SF) 424A, Budget Information (Non-Construction) and/or
- Standard Form (SF) 424C, Budget Information (Construction)
- NSGP Investment Justification(IJ) Site with physical address (not a PO Box Number)  
*\*The IJ must describe each investment proposed for funding.*
- Vulnerability/Risk Assessment  
*\*Each sub-applicant must include its vulnerability/risk assessment on which the request(s) in the IJ is based.*
- Mission Statement  
*\*Each sub-applicant must include its Mission Statement and any mission implementing policies or practices that may elevate the organization's risk.*

The standard forms can also be found at: <http://www.grants.gov>

### Other Things to Consider

Procurement of equipment is aligned to FEMA AEL where appropriate; items not listed in the AEL should be fully justified  
<https://www.fema.gov/authorized-equipment-list>

Threat and Risk Assessment for the location/project; this should include information that supports the need for project/equipment/activities to be funded. Crime reporting, incident reporting, regional/national activities, similar threats against similar institutions. Physical site surveys by qualified persons, etc., can all be used in this process. There is no specific template.

Clear schedule for delivery; timelines, benchmarks, etc.

### Application Submission Information

All applications must be received by the established deadline.

You must submit applications to [NonProfit.SecurityG@state.nm.us](mailto:NonProfit.SecurityG@state.nm.us)