

SERC MEETING
October 13, 2016
Dept. of Homeland Security
& Emergency Management
13 Bataan Blvd
Santa Fe, NM 87508

I. Call to Order, Introduction of Members

Cabinet Secretary M. Jay Mitchell called the meeting to order at 8:29 a.m.

- Roll was called followed by introduction of members.
- Meeting was held at the Department of Homeland Security and Emergency Management building in Santa Fe, New Mexico.

Jennifer	Ickes	DNS	505-977-2252	lickes.jen@gmail.com
Butch	Tongate	NMED	505-827-2855	butch.tongate@state.nm.us
Tom	Skibitski	NMED	505-222-9552	thomas.skibitski@state.nm.us
Paul	Felsher	LANL	505-665-5398	pfelsher@lanl.gov
M.C.	Rowley	NMSP	505-660-5441	mark.rowley@state.nm.us
Henry	Jolly	DHSEM/SERC Coordinator	508-476-0617	henry.jolly@state.nm.us
M. Jay	Mitchell	DHSEM/Cabinet Secretary	505-476-9611	jay.mitchell@state.nm.us

II. Approval of Agenda for October 13, 2016.

- Secretary Mitchell motioned to approve agenda – seconded and approved.
- Previous minutes moved for approval – seconded and approved.

III. Administrative Items

- Need to address nominations of membership to fill resignations.
- Single point reporting for Tier II reporting by industry.
- Tier II reporting software

IV. New Business

- Reviewed HazMat Safety Board minutes.
- Nominate Industry and Public Health Representative
 - o Jennifer Ickes was nominated for the Industry Representative
 - A vote was called and Jennifer was approved
 - o Tom Skibitski was nominated as the Public Health Representative
 - A vote was called and Tom was approved
- Jay stated that Butch Tongate would retroactively replace Ryan Flynn
- Annual SERC Report is being written
- Hazmat Safety Board Meeting. (10/05/2016)
 - o Tier II Software Upgrade Update

IV. New Business (Continued)

- Tier II 2015 Submittal Update
- State Wide Single Point Tier II Submission
- Location and composition of next Safety Board
- HMEP Grant Update

- Mark Rowley gave the Domestic Nuclear Detection Office (DNDO) Status Briefing
 - Several projects are in the works
 - Coordination of Local Law Enforcement with DNWS
 - November 2 – 3 Basic Radiological and Nuclear Training
 - Day two will be working with live sources at team site
 - PRND at Balloon Fiesta was very successful. Bernalillo County is now in charge of the event
 - State Fair was screened with mobile unit
 - Mark stated they are working towards comparing data from aircraft.
 - Working on an exercise for the guard base.
 - Writing a policy on response to an RDD.

- Status of “NM Hazardous Materials Emergency Response Plan” and “Technician Certification Plan”
 - Secretary Mitchell asked HHMER Plan Draft be sent out to all the SERC members for review and return to Henry Jolly by 15 November 2016 for release 17 January 2016.

- Briefing of LEPC Status for 2016
 - There are 30 active LEPCs out of a possible 32 LEPCs
 - LEPC Conference being held in conjunction with the DHSEM Conference again this year.
 - LEPC 101s were considered a success and will be repeated next year.

- Contact information given for questions regarding LEPC, SERC, and Tier II:
 - henry.jolly@state.nm.us
 - www.nmdhsem.org
 - Phone: 505-476-0617

- Special Guest Presentation on Aristatek Tier II Software Matthew Stewart

V. Old Business

- No old business to address.

VI. Comments

- Secretary Mitchell asked if there were any public comments. There was no response.
- Secretary Mitchell asked if there were any commercial comments.

VI. Action Items

- Secretary Mitchell asked members to review DRAFT HMER Plan.
- Jay asked to have Don Shainin give WIPP update brief at the next SERC meeting

VII. Adjournment.

- A movement was made to adjourn the meeting, was seconded and approved.
- Next meeting will be in January of 2017 and will be held at DHSEM. Request was given not to have it on the 16th through the 20th and no Thursday meeting.