SERC MEETING
October 5, 2017
Dept. of Homeland Security & Emergency Management
13 Bataan Blvd
Santa Fe, NM 87508

I. Call to Order, Introduction of Members
Cabinet Secretary M. Jay Mitchell called the meeting to order at 9:03 a.m.
- Roll was called followed by introduction of members.
- Meeting was held at the Department of Homeland Security and Emergency Management building in Santa Fe, New Mexico.

II. Approval of Agenda for October 5, 2017.
- Secretary Mitchell motioned to approve agenda – seconded and approved.
- Previous minutes moved for approval – moved, seconded and approved.

III. Administrative Items
- Nomination of Janine Kraemer

IV. New Business
- The Secretary asked if there were any constraints on the nomination of a Public Health Representative
- Nominate Public Health Representative
  - Janine Kraemer was nominated as the Public Health Representative
    - A vote was called and Janine was approved
- Annual SERC Report is being written
  - Tier II 2016 Submittal Update
  - Location and composition of next Safety Board
  - HMEP Grant Update
IV. New Business (Continued)

- Mark Rowley gave the Domestic Nuclear Detection Office (DNDO) Status Briefing
  
  o New RAD training is online

- Status of “NM Hazardous Materials Emergency Response Plan” and “Technician Certification Plan”
  
  o Secretary Mitchell asked HHMER Plan Draft be sent out to all the SERC members for review and return to Henry Jolly by 15 November 2017 for release 17 January 2017.

- Briefing of LEPC Status for 2017
  
  o There are 31 active LEPCs out of a possible 32 LEPCs
  o LEPC Conference being held in conjunction with the DHSEM Conference again this year.

- Contact information given for questions regarding LEPC, SERC, and Tier II:
  
  - henry.jolly@state.nm.us
  - www.nmdhsem.org
  - Phone: 505-476-0617

V. Old Business

- No old business to address.

VI. Comments

- Secretary Mitchell is now the National Emergency Management Regional Vice President for Region 6 IESRP Emergency Management Assistance Compact (IESRP) and briefed us on the region 6 compact.

- Secretary Mitchell asked if there were any public comments. There was no response.

- Secretary Mitchell asked if there were any commercial comments.

VI. Action Items

- Secretary Mitchell asked members to review DRAFT HMER Plan.

- Jay asked to have Don Shainin give WIPP update brief at the next SERC meeting

VII. Adjournment.

- A movement was made to adjourn the meeting, was seconded and approved.

- Next meeting will be in March of 2018 and will be held at DHSEM. Request was given not to have it on Thursday.