

SERC MEETING
 May 26,2021
 DHSEM

I. Call to Order, Introduction of Members congratulations

- Secretary Bianca Ortiz Wertheim called the meeting to order at 1:00 p.m.
- Roll was called followed by introduction of members.
- Meeting was held on Zoom.

Bianca Ortiz	Wertheim	DHSEM/Cabinet Secretary	505-476-9655	Bianca.Ortiz-Wertheim@state.nm.us
Janine	Kraemer	New Mexico Environment Department	505-476-4372	Janine.kraemer@state.nm.us
Julie	Jolly	DHSEM/Hazardous Material Coordinator	505-476-9676	Julie.Jolly@state.nm.us
Michael	Wismer	Retired	505-670-2902	wismer_7@g.com
Ronald	Fitzherbert	Think CSE	575-496-6271	ron@thinkcse.org
Zach	Wachter	DHSEM/Local Preparedness Coordinator	505-476-0872	Zach.Wachter@state.nm.us

II. Approval of Agenda

- Michael Wizmer motioned for approval of the Agenda. It was seconded by Ronald Fitzherbert and it was approved by vote.

III. Approval of Minutes from January 6, 2021

- Michael Wizmer motioned for approval of the January 6, 2021 Minutes. It was seconded by Janine Kraemer and it was approved by vote.

IV. Old Business

- Julie Jolly updated the membership on the status of the signed SERC membership certificates coming from the Govender’s office. Julie Jolly is working with Melissa from the Boards and Commissions Office to update the expiration dates for those who have certificates which have expired.
- Julie Jolly provided justification to the SERC for the purchase of Tier II software used to monitor Tier II reporting throughout the State. She explained the number of staff hours would be saved with the purchase of a software package. Michael Wismer motioned for a vote to purchase a software package. Janine Kraemer seconded and it was approved by vote.
- Secretary Bianca Ortiz Wertheim explained why we did not move forward with changes to the Hazardous Chemical Act. She asked for volunteers to lead a subcommittee which will draft changes to the Act by this August. Secretary

Bianca Ortiz Wertheim volunteered Mark Rowley to lead a subcommittee to write the draft. Michael Wismer volunteered to be on the subcommittee. Secretary Bianca Ortiz Wertheim stated that Senator Leo Jaramillo might be willing to submit the draft to the 2022 Legislation. Julie Jolly said she would ask the Hazmat Safety Board to help. Bianca Ortiz Wertheim stated that the subcommittee should communicate by email.

V. New Business

- Julie Jolly explained the results of the Tier II Database analyzation for reporting from January through March 2021. She also provided further justification of the benefits of the software package for Tier II reporting.
- Julie Jolly went over the four sub-recipient submittals for the 2021 Hazardous Materials Emergency Preparedness Act (HMEP). She stated that in June a panel would meet to score the submittals and make recommendations for allocation to Secretary Bianca Ortiz Wertheim. Secretary Bianca Ortiz Wertheim further stated that the SERC would be informed of the results of the allocation.
- Julie Jolly asked the SERC to consider changing the current annual requirement for rewrite of the Hazardous Materials Response Plan (HMER) plan to Semiannual. Michael Wizmer motioned to change the requirement to semiannual. Janine Kraemer seconded and it was approved by vote. Julie Jolly will work with the Hazardous Materials Safety Board to get this change integrated and bring back to the SERC for approval.
- Julie Jolly shared the research which was tasked to her in the last SERC meeting
 - Ask other states when they did their last fee update;
 - Identify what other states use the fees to accomplish; and
 - Explain why other states have or do not have fines.
- Secretary Bianca Ortiz Wertheim stated that the data collected would help when the subcommittee is updating the fees for New Mexico. She also stated that the information could be shown to the Legislature when the proposal to change the fee structure is submitted.
- Secretary Bianca Ortiz Wertheim asked Julie Jolly to send the fee research out to the SERC with the minutes from today's meeting.
- Contact information given for questions regarding LEPC, SERC, and Tier II is julie.jolly@state.nm.us, 505-469-8012, and <https://www.nmdhsem.org/preparedness-bureau/hazmat-program/>.

VI. Public Comments

- Secretary Bianca Ortiz Wertheim asked for public comments.
- No public comments were made.

VII. Action Items

1. Julie Jolly will continue to work with the Boards and Commissions Office to secure the new and up-dated expiration certificates for SERC Members.

2. Julie Jolly will investigate the purchase of a Tier II software package.
3. Mark Rowley will lead the subcommittee to rewrite the Hazardous Chemical Act and Michael Wismer will assist.
4. Julie Jolly will work with the Hazardous Materials Safety Board to change the HMER Plan and bring the up-date back to the SERC for approval.
5. Julie Jolly will send the fee research with the Minutes to the SERC.
6. Julie Jolly will schedule the next meeting for July or August after getting input on dates.

VIII. Commission Member Closing Comments

IX. Next Meeting

- Next meeting will be via Zoom sometime in July or August. Julie Jolly will reach out with suggested dates and times.

V. Adjournment

- Janine Kraemer motioned to adjourn. It was seconded by Ronald Fitzherbert and was approved by vote.
- Secretary Bianca Ortiz Wertheim adjourned the meeting at 1:48 p.m.