

Notice of Funding Opportunity

Hazard Mitigation Grant Program (HMGP DR-4795)

Hazard Mitigation Grant Program (HMGP) 4795 was awarded to the state following the South Fork Fire and Salt Fire **on June 20, 2024.**

Funding

There is \$30,015,812 available, with 7% for hazard mitigation plans and planning-related activities, and 5% for outreach, education, and other projects that cannot be tied to a Benefit-Cost Analysis. The remainder is available for cost-effective construction and land disturbance projects. If submitting a project application, a FEMA-approved hazard mitigation plan is required at the time of award (44 CFR 201).

Cost Share

HMGP is a 75% federal and 25% non-federal grant. The non-federal (“local”) match can be in the form of cash, in-kind efforts, or a combination. A match cannot be federal funds or funds already used as a match for another federal award.

Eligible HMGP Project Examples

- Capability- and Capacity-Building
 - New Plan Creation and Updates
 - Planning-Related Activities
 - Project Scoping/Advance Assistance
 - Codes and Standards
 - Innovative Capability- and Capacity-Building
- Mitigation Projects
- Property Acquisition
- Structure Elevation
- Mitigation Reconstruction
- Localized Flood Risk Reduction
- Non-Localized Flood Risk Reduction
- Stabilization
- Dry Floodproofing Non-Residential Building
- Tsunami Vertical Evacuation
- Safe Room
- Wildfire Mitigation
- Retrofit
- Secondary Power Source
- Warning System (excluding earthquake early warning system)
- Earthquake Early Warning System
- Aquifer Recharge, Storage, and Recovery
- Innovative Mitigation Project

See FEMA’s HMA Guidance for additional information regarding eligible project types.

<https://www.fema.gov/grants/mitigation/hazard-mitigation-assistance-guidance>



Phased Projects

Phasing a project secures the full cost to complete a construction or land disturbance before all eligibility requirements for a full award have been met. The construction project is split into Phase I for final construction drawings, final cost estimation, Benefit-Cost Analysis, environmental clearance, etc., and Phase II for implementation.

Regular Projects

To receive a regular project award, the following eligibility requirements must be met:

- All studies and analyses must be complete before application submittal
- Final construction drawings must be included with the application
- Benefit-Cost Analysis and Report submitted with a result over 1.0 (costs at least equal the benefits) with appropriate backup documentation
- Meet either of the two latest International Building Codes (if applicable), and
- Completed FEMA environmental compliance

Planning Applications

Per the State's Mitigation Administrative Plan, \$70,000 total project cost is allocated for the first two jurisdictions participating in a hazard mitigation plan. An additional \$5,000 may be requested for each additional participating entity. Participating entities must meet all requirements of 44 CFR (201.6 for local communities, 201.7 for Tribes) and agree to adopt the plan upon FEMA approval.

Prioritization

Planning funds are prioritized for:

1. Communities impacted by the Declared Disaster.
2. State-wide planning efforts.
3. Entities with plans that will expire first.
4. New mitigation plans for multi-jurisdictional and tribal entities.
5. All other plans or planning activities.

Project funds will be prioritized for (in ranking order):

1. Projects in the communities impacted by the declared disaster (even if not wildfire-related).
2. Projects that will provide risk reduction benefits to the declared disaster-impacted communities (even if the activity is not implemented in the impacted community).
3. Projects in communities that could be impacted by declared disaster post-wildfire damages (for example, downstream debris or flood flows).
4. Wildfire mitigation, post-wildfire debris, or flood flow anywhere in the state.
5. Any natural hazard mitigation project anywhere in the state.

Management Costs

An additional 5% of the total project cost is available at 100% federal share for the management of each sub-grant. Management costs are eligible and reasonable indirect costs, direct administrative costs, and other administrative expenses associated with a mitigation project.

Period of Performance

The sub-grant Period of Performance (POP), the time during which project activities are to be completed, will end 48 months after the close of the application period.



Application Development Assistance

The State Mitigation Program can provide assistance to sub-recipients with developing mitigation applications when requested. Please indicate on the Notice of Interest form that assistance from the State Mitigation Program is being requested. A State Mitigation Specialist will then be in contact to coordinate the next steps.

For questions, please contact the State Mitigation Program at DHSEM.mitigation@dhsem.nm.gov or 505-476-9682

Important Dates	
June 20, 2024	Pre-award eligibility begins
August 16, 2025	DEADLINE - All Notices of Interest (NOI) are due
September 16, 2025	DEADLINE - Complete application packets must be submitted for DHSEM review
October 16, 2025	DHSEM will issue Requests for Information (RFIs), and technical assistance will be offered for any corrections or outstanding items.
November 16, 2025	DEADLINE – Revised and Completed applications submitted to DHSEM.
December 16, 2025	Application Submission Deadline for submission to FEMA from DHSEM

HMGP Funding Methodology

This methodology describes the steps taken by DHSEM to allocate HMGP funding. It identifies the priorities for funding so that applications can be prepared to address the highest-priority activities. It also increases transparency by sharing the decision-making approach with all stakeholders. All projects must meet the minimum requirements of 44 CFR 206.434 (b) and 44 CFR 206.435 (b). If more applications are submitted than available funding, all applications will be submitted to an Application Ranking Committee for priority ranking.

To maximize funding, DHSEM may enter applications submitted for HMGP-PF as Building Resilient Infrastructure and Communities or Hazard Mitigation Grant Program applications. Funding is prioritized as described above for the disaster-declared communities. However, funds will not be held for prioritized communities or projects that do not meet all established deadlines and minimum application criteria.

State Competitive Selection Process

Based on applications submitted and available funding, plans and projects may need to be prioritized for funding. The State Hazard Mitigation Officer (SHMO) and DHSEM Subject Matter Experts will form an Application Ranking Committee. A non-voting member will act as an Observer. The Application Ranking Committee will review the applications and prepare a selection report. The Observer shall certify that all entities selected for project recommendation in the report are in good financial standing via UEI number or Sam.gov verification. The Application Ranking Committee recommendations are provided to the Governor's Authorized Representative (GAR) for approval. After the GAR approves, the SHMO contacts each applicant in writing to notify them if their project was selected. Suppose a project is withdrawn or is determined not to meet all eligibility criteria. In that case, the project with the following highest ranking is submitted for funding up to the maximum amount of federal dollars remaining.



The following standards will be taken into consideration when preparing the selection report:

- The project is in the community(s) impacted by the declared disaster
- The project will provide risk reduction benefits to the declared disaster-impacted or surrounding communities.
- The project type is wildfire mitigation, post-wildfire debris, or flood mitigation.
- the project accomplishes multiple objectives, including damage reduction, environmental enhancement, economic recovery, etc.
- The project includes multi-jurisdictional cooperation.
- The project anticipates future conditions (population/demographic/climate changes, etc.).
- The measures fit within an overall plan for development and/or hazard mitigation in the community or disaster area as described in the Local Hazard Mitigation Plan.
- The sub-application describes outreach activities, identifies the level of public support, outlines the types of community planning processes leveraged, and/or incorporates state, tribal, private, and local community partnerships, communication, and collaboration that will enhance its outcome (increased non-federal cost share, multi-jurisdictional projects, etc.).
- The project benefits a disadvantaged community (all geographic areas within Tribal jurisdictions, low income, high and/or persistent poverty, high unemployment and underemployment, racial and ethnic segregation, linguistic isolation, high housing cost burden, and substandard housing, distressed neighborhoods, limited water, and sanitation access and affordability).

Please review the State's Mitigation Administrative Plan for additional information. The latest version is posted online at <https://www.nmdhsem.org/preparedness-bureau/mitigation/>

